

GCSSEPM Foundation

2014 Instructions for Poster Presentations

From: Mike Nault, Poster Session Coordinator

To: Poster Presenters, GCSSEPM Foundation 33rd Annual Bob F. Perkins Research Conference

RE: Poster Session Information

Date: November, 2013

This note provides you with information regarding the **Poster Presentations** at 33rd Annual Bob F. Perkins Research Conference titled **“Sedimentary Basins: Origin, Depositional Histories, and Petroleum systems of Continental Margins of the World”** January 26-28, 2014, at the **OMNI Houston Westside, Houston, Texas**. As you should already know, **all oral speakers at this conference are expected to present their ideas in a poster session so as to allow detailed discussions and questions**. Consequently, please adhere to the following:

1. You **should** put up your poster after noon and before the Icebreaker, Sunday, January 26th. There will not be any booth assignments. Your choice will be on a first come, first serve basis. Get there early to get the best booth location. **Attention student poster presentations. There will be a section of the area for your posters.**
2. You, or one of your co-authors, should be in or very near your poster booth on Monday evening during the Poster Session (scheduled times listed in conference abstracts volume, most likely 5:15-8:00 PM). If you are not at your booth during the Poster Sessions however, we ask you to be present in the reception or poster area so that, if there are questions from attendees regarding your poster, they can find you and ask their questions and make comments.
3. Posters are also available for viewing during the Sunday Evening Icebreaker, and during breaks and lunch Monday. You are **NOT** required to be in your booth at those times but if you see someone viewing your poster, you might go over to them to see if they have any questions or comments.
4. **You must remove your poster display material by 8 PM on Monday evening** because the poster boards will be broken down and promptly removed by Freeman Decorating beginning promptly at 8:15 PM Monday night.
5. The GCSSEPM Foundation is not responsible for lost or stolen items. Please do not leave valuables in your booth.
6. Title cards will not be provided. Please bring your own title card with authors' names, affiliations, and contact information; *i.e.*, address, phone number, and e-mail. Company or university logos are acceptable on the title card or on the posters. The title card should be readable from several feet beyond your booth.
7. Poster display booths will consist of 2 poster boards nominally 8 foot wide and 4 foot tall boards arranged in an L or V arrangement. The actual board display area is 94 inches wide by 46 inches in height due to the metal border around the boards. Boards will be approximately 2 ft off the ground. All display materials must fit on these boards. **ABSOLUTELY NO COMMERCIAL ADVERTISING IS PERMITTED. Also NOTE:** if you, as poster presenter, need only 1 poster board to display your material, single poster boards will be available along the walls of the poster display area. We ask that you please use these and not take up a 2 poster board location if you do not need it!! If you need more than 2 boards, please let me know at biostrat@earthlink.net. Please put “Posters” in subject line if you email me.
8. The boards are cloth-backed and materials can be attached with either Velcro or pushpins. GCSSEPM will **not** supply the Velcro but we do have extra pushpins.
9. All poster displays will be in the room next door to where the oral presentations will be held. Space permitting, evening refreshments will be served in that same room to make viewing and discussion of posters convenient.

10. If you and/or your co-authors (if they are attending) have not registered for the conference and reserved your hotel room at the OMNI Houston Westside, **please do so as soon as possible!!** Copies of the registration form can be downloaded from the GCSSEPM Web Site at www.gcssepm.org or you can register on line (preferred). Registration **on-site** is \$600 with no exceptions. **Early registration (before January 1, 2013) for section members current in their dues, i.e., 2013 or later membership expiration, is \$450 and for members over 70, \$300. Registration for nonmembers of the GCSSEPM is \$500. Rates increase after January 1st.** Also, please make your OMNI Houston Westside **reservations by clicking the link on the GCSSEPM website by January 6, 2014** to guarantee the special conference rate of \$149 plus taxes per night.
11. If you have any special poster needs (*e.g.*, table, chair, electrical outlet, easel, *etc.*) or questions regarding your poster presentation, please e-mail Mike Nault at biostrat@earthlink.net by January 4, 2014. Please put “Posters” in subject line when you email me about this matter.
12. **If you are unable to do a poster session, please let Mike Nault or Norman Rosen (gcssepm@comcast.net) know as soon as possible at the above e-mail address in #11 or by calling 713-868-7444. Renting the poster boards is a major expense and to have them there and not used is a major and unnecessary financial drain on the GCSSEPM Foundation.**

Thank you and see you in January.

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